



**CONSTITUTION**



1. Title

The Club will be called Wee County Warriors Netball Club and members will be affiliated to Netball Scotland recognised by the European and World Governing Bodies.

2. Colours

The Club colours shall be black and red.

3. Aims and Objectives

The aims and objectives of the Club shall be:

- To offer coaching and competitive/recreational opportunities in Netball
- To provide training and playing facilities for its members.
- To promote the Club and Netball in the local community
- To provide all its services in a way that is fair to everyone
- To uphold the rules of the sport
- To ensure that all present and future members receive fair and equal opportunities

4. Membership

4.1 All members are subject to the Constitution of the Club and the regulations of the National, European and World Governing Bodies. All membership requests should be forwarded to the Club Secretary and should be accompanied by the Netball Scotland affiliation fee, which will thereafter be payable annually.

4.2 Members shall be enrolled in one of the following categories:

- Junior Playing member (11-17 years)
- Senior Playing member (18+)
- Coach
- Umpire / Official
- Volunteer

4.3 All members will receive a copy of the Code of Conduct, a copy of the Constitution and a copy of the Child Protection Policy. Each member/parent (if member is under 18) will be obliged to sign and return an acknowledgement that they have read and agreed to abide by the Constitution, the Code of Conduct and the Child Protection Policy.

4.4 All members shall provide personal details relevant to their membership category and will inform the Club Secretary of any change in such details.

5. Organisational Management

- 5.1 The Officers of the Club shall be Chair, Vice-Chair, Secretary, Treasurer, and Child Protection and up to 4 ordinary Committee members. All Management Committee members shall be members of the Club.
- 5.2 The Club Secretary shall service the Management Committee by recording the proceedings of all meetings, dealing with all correspondence and keeping a register of all members.
- 5.3 The Treasurer shall present annual accounts and shall furnish statements of accounts as required by the Management Committee.
- 5.4 The quorum for any Management Committee meeting shall be three office bearers.
- 5.5 The Management Committee shall have power to:
- Appoint sub-Committees and assistants to the office bearers as it deems necessary.
  - Fill vacancies arising during its term in office.
  - Clearly define the role of Committee members.
  - Deal with any member who has infringed the Club Constitution, or who is indebted to the Club or whose conduct is likely to bring the Club into disrepute.
  - Levy any such extra ordinary charges or fees as may from time to time become necessary.
  - Appoint any delegates to the Governing Bodies and to any bodies which may from time to time require representation.
- 5.6 In keeping with the club Child Protection Policy, the Club shall appoint at least one Child Protection Officer. The Child Protection Officer will act as the link between the children and the adults in the club and will take responsibility for monitoring and reporting to the Management Committee on how club policy etc impacts on children and the club volunteers.

6. Complaints and Investigation Procedure

- 6.1 If any Club member is unhappy regarding any issue in relation to the Club the member should raise their concern to the Club Secretary in writing. If the complaint directly involves the Club Secretary these should be directed to any Club Officer.
- 6.2 Any member who believe the conduct of another member is contrary to the Constitution of the Club. The Club's Code of Conduct, Governing Body regulations or whose conduct is likely to bring the Club into disrepute may inform any Officer of the Club.
- 6.3 The Chair will appoint a Disciplinary Committee which will consist of a Club Officer and two ordinary registered members.
- 6.4 A meeting of the Disciplinary Committee shall be held within 21 days of the receipt of any complaint. All parties may be invited to attend individually to speak to the Disciplinary Committee or to submit a written response.

6.5 The Disciplinary Committee shall inform both the aggrieved party and the member(s) who are subject to the Committee's decision in writing within 7 Days of it being made.

## 7. Disciplinary Procedure

7.1 Where a complaint has been deemed of appropriate severity by the Disciplinary Committee, the Committee has the right to invoke the disciplinary procedure.

7.2 The Committee will have the following options at its disposal under the disciplinary procedure;

- Recommend a member undertakes a period of retraining/re-education if applicable
- Impose a defined period of Suspension
- Terminate the membership of the person as outlined in the constitution

7.3 During a period of suspension, the member is excluded from all activities at, or on behalf of Wee County Warriors Netball Club and therefore will be ineligible to participate as a member in the affairs of the Club. The member shall be informed in writing of the reasons for suspension as well as the date the suspension will commence. The member may invoke the appeals procedure.

7.4 The Committee has the power to reinstate the suspended member if the decision of the appeals procedure finds in favour of the member and will inform the member in writing of the date of reinstatement.

7.5 Notification of the disciplinary action taken, and the outcome of any appeal will be forwarded to the Governing Body (Netball Scotland).

## 8. Appeals Procedure

8.1 Where a complaint has been deemed of appropriate severity by the Disciplinary Committee, the Committee has the right to invoke the disciplinary procedure.

8.2 A member may appeal a decision of the Disciplinary Committee in respect of a disciplinary matter or complaint.

8.3 The appeal may be made in writing to the Club Secretary within 14 days of the member being notified of the outcome of the complaint or disciplinary procedure.

8.4 The appeal will be heard by the Appeals Committee. The Appeals Committee will have the power to confirm, set aside or alter any sanction imposed by the Disciplinary Committee.

8.5 The Appeals Committee will consist of a Club Officer and two ordinary registered Club members. No person can sit on both the Disciplinary Committee and the Appeals Committee.

8.6 Notification of the outcome of an appeal will be forwarded to the Governing Body (Netball Scotland).

8.7 Following the appeals procedure, if any party is not satisfied, the matter can be referred to the Governing Body (Netball Scotland).

9. Suspension, Refusal or Termination of Membership

9.1 The Management Committee shall be entitled to:

- Refuse any application for membership if it believes that membership would not be in keeping with the objectives of the Club.
- For good reason, refuse renewal of membership or terminate or suspend membership provided that the member concerned shall have the right to be heard by the full Management Committee before a final decision is made.

9.2 Any member who believes the conduct of another member is contrary to the Constitution of the Club, the Club Code of Conduct, Governing Body regulations, or whose conduct is likely to bring the Club into disrepute, may inform any member of the Management Committee in writing.

9.3 The Club shall have the power to terminate the membership of any individual member where it has been clearly demonstrated, through the disciplinary and appeals procedure, that a serious breach of the Club Constitution has taken place. Notice of the termination of a membership will be forwarded to the Governing Body (Netball Scotland).

10. Finance

10.1 All monies shall be lodged in a bank account in the name of the Club.

10.2 The financial year shall run from 6<sup>th</sup> April to 5<sup>th</sup> April.

10.3 The annual Statement of Accounts shall be certified prior to the Club AGM.

10.4 The Management Committee shall have power to authorise expenditure on behalf of the Club.

10.5 The Chairperson, Treasurer and Secretary shall be authorized signatories to sign cheques on behalf of the Club

11. Annual General Meeting (AGM)

11.1 The AGM shall be held annually on a date agreed by the Management Committee.

11.2 At least seven days' notice in writing shall be given to all members.

11.3 At all meetings the Chairperson, and in their absence the Vice Chairperson will take the Chair.

11.4 The AGM shall receive the Treasurers Report and Secretary's Report and such other reports as reflect the workings of the Club during the preceding year.

11.5 Officials and members of the Committee for the ensuing year shall be elected.

11.6 Voting at the AGM shall be restricted to members who have a current affiliation to Netball Scotland and have attended at least two training sessions in the preceding six months.

11.7 Decisions taken at the AGM shall be proposed, seconded and voted by a simple majority of those present entitled to vote. In the case of equality of votes, the Chairperson shall have a second or casting vote.

11.8 The AGM business shall include:

- Approval of the minutes of the previous year's AGM
- Receive reports from the Committee to the Club
- Receive a report from the Treasurer and approve the annual accounts
- Elect the Management Committee
- Fix the subscriptions for the ensuing year
- Consider changes to the Constitution
- Review and consider any bye-laws
- Review of any other relevant business

12. Extraordinary General Meeting (EGM)

12.1 An Extra-ordinary General Meeting may be called by:

- The Management Committee.
- At least two members, who shall state in writing to the Club Secretary the business to be discussed.

12.2 At least seven days' notice in writing shall be given to all members.

13. Bye Laws Section

All Club members will be bound by the Netball Scotland's respect policy full details of which can be found at:

[https://www.netballscotland.com/files/images/documents\\_files/Code%20of%20ethics%20A4%20-%20FINAL.pdf](https://www.netballscotland.com/files/images/documents_files/Code%20of%20ethics%20A4%20-%20FINAL.pdf)

Uniform or strips policy  
Individual Club rules such as session fee subscriptions  
Umpiring  
Local Association Fees

14. Resignation

Any member wishing to resign must notify the Club Secretary in writing to that effect and must be clear of all liabilities before the resignation can be accepted.

15. Dissolution

15.1 A resolution to dissolve the Club shall be passed only at an EGM, specifically summoned for such resolutions, if supported.

15.2 In the event of the dissolution of the Club, any assets remaining after settlement of all outstanding debts and liabilities, shall not be distributed amongst the members, but shall be given to some other charitable body or institution having similar objectives to those of the Club.

16. Amendments to the Constitution

This constitution may only be amended by a proposal passed by a majority of members present and entitled to vote at an AGM or EGM.

17. Special Powers

The Management Committee shall have power to deal with any matter not specifically provided for in the Constitution or of such urgency as would preclude the calling of an EGM provided that their action is reported to such a meeting at an early stage.

18. Declaration

It is hereby certified that this document represents a true and most up to date version of the Constitution of Wee County Warriors Netball Club.

SIGNED: Tracy Paterson Chairperson

DATE: 3 Jun 19

SIGNED: Isl Mait Secretary

DATE: 3<sup>rd</sup> June 2019

